

Standing Rules
St. Lucie County Chapter Women's Council of REALTORS®

1. President, President Elect and Vice President of membership shall attend State WCR meetings. Local Chapter President shall attend Annual National Meeting. President Elect should attend Annual National Meeting if funding is available. President and/or President Elect should attend Regional WCR meetings, if funding is available.

2. The President, President-Elect and Vice President of membership will be reimbursed for travel and meeting expenses, **not to exceed budgeted allowances**. Officers are required to be frugal with Chapter funds. Reimbursements must comply with the current Florida State WCR Accountable plan and these Standing Rules. The completed Florida State WCR members Travel Reimbursement form must be presented within **30 days of the event along with check request and original receipts attached**. No item will be considered for reimbursement without the original receipt. Lodging is reimbursed at one half of the **early bird room rate** (room sharing is expected). Only meals associated with WCR ticketed events will be reimbursed. **Any exception to this Standing Rule must be recommended by the Finance Committee and approved by a majority vote of the Governing Board.**
 - A. The budgeted travelers for the chapter may get reimbursed for early registration prior to the event occurring, as long as the fees expensed do not exceed budget line items. 9/07

3. President Elect will arrange for their installing officer.

4. President Elect orders and delivers the President plaque at the installation meeting.

5. President elect shall receive the State Policy & Procedures Chapter Leadership book. This is to be provided by the Local Chapter.

6. President Elect shall be responsible for arranging the monthly meeting speakers. The President Elect will be a member of the Education & Program committee. Amended 2/03

7. Local Affiliates have the right to vote on issues that arise within the general membership. Local Affiliates may not vote on Bylaws changes or at the Annual Election Meeting.

8. The St. Lucie County Chapter of WCR will be a \$99 RPAC contributor annually if funding is available.

9. Guests may attend up to three (3) monthly meetings before membership will be required, per calendar year.
10. Each General membership meeting can be sponsored by any Member in good standing, for a fee of \$ 125. The sponsoring Affiliate may display products/information at the meeting and be given time at the meeting to speak to the members. Amended 1/07
11. The names of the elected President, the elected President elect and the elected Treasurer will appear on the bank signature card, for the purpose of transacting WCR Financial business. 1/00 amended 2/02
12. At the monthly meeting all beepers & phones must be turned off or placed on silent mode. Any phone or beeper that goes off during the course of the meeting will be expected to donate \$5.00 to RPAC. NOTE: If donation is not made by the end of the meeting, a reminder invoice will be sent. 1/00
13. In order to qualify for WCR's Affiliate sponsored Production Awards the Member participant must meet the following criteria:
 - A. Participant must be a member in good standing with National WCR at the time of the application for the production award.
 - B. Participant must be an active member of the St. Lucie County Chapter of WCR. Attendance of 5 or more General Membership meetings along with Committee participation, unless excused, for the year of recognition.
 - C. A perspective new member should be educated on the benefits of WCR and "write the check" before submitting an application for production award. 3/00
14. Any member who makes a reservation for General Membership meeting will/can be charged the meeting fee if the reservation is not canceled by the Monday prior to the General Membership meeting date. 9/00
15. Speakers will receive a complimentary meal at the General membership meeting for the month of which they are speaking. 9/00
16. Members attending a General membership meeting will be charged the meeting fee whether they eat or not. 9/00
17. If a member attends a General Membership meeting without making a reservation they should be accommodated on a space available basis only. 9/00

18. Chapter checks will require two signatures effective immediately. Checks can be signed by the President, or President Elect if President is not available and Treasurer. 10/01 Amended 2/02
19. Chapter checks will be written after the President has signed a check request form. All reimbursements will have the check request form along with original receipts as set forth in Standing Rule #2. 2/02
20. Finance & Budget committee to meet monthly to review reconciliation of checking and/or savings accounts. Committee members will sign off upon review of books. 2/02
21. The official address for the St. Lucie County Chapter of the Women's Council of REALTORS® will be the same as the REALTORS® Association of St. Lucie.
22. Affiliate memberships will be frozen as of April 1, 2007 until the chapter has acquired more REALTOR® members. This is being done to achieve the National WCR ratio of 30% Affiliates to REALTORS®. Any Affiliate member prior to this freeze date, their membership is grandfathered in. 1/07
 - A. A new local or National affiliate will be allowed to join the local chapter if they bring in 2 New Realtor members. 10/07
23. The chapter shall have a Past President Advisory Committee each year. This will be a special committee of the Chapter. 9/07
24. There will be an audit of the financial books every quarter: March, June, and September and at the end of the year. The books are to be transferred to the new Governing Board in January. 05/08